

**ALL HIGHLIGHTED AREAS MUST BE COMPLETED IN ORDER TO RELEASE RECORDS**

**AUTHORIZATION TO RELEASE COMPREHENSIVE MEDICAL RECORDS**

**Patient Name:** \_\_\_\_\_ **Patient Date of Birth:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Patient Phone:** \_\_\_\_\_ **MR #:** \_\_\_\_\_  
(Only Needed When Patient Is Enrolled in Portal)

I, (print name) \_\_\_\_\_, hereby authorize the staff of Northwest Surgical Specialists, P.C., to release my health record information as specified below:

**Purpose:**  Continuation of Care  Personal Use  Insurance  Other : \_\_\_\_\_

**Mail My Complete Medical Record to:**

<b>Name:</b> _____	<b>Address:</b> _____
_____	_____
<b>Relationship to Patient:</b> _____	<b>City:</b> _____
_____	<b>State:</b> _____ <b>ZIP:</b> _____

**I authorize the release of my complete medical record (each and every document, including diagnostic images on a CD). Fees may apply.**

This authorization ends on (date) \_\_\_\_\_ (if not specified, expires 90 days from date signed).

I understand I do not have to sign this authorization in order to receive healthcare or benefits, except to participate in a research study or create health care information for a third party. I understand that I may revoke this authorization by submitting a written request. The revocation would not affect any actions taken prior to notification of revocation, and I may not be able to revoke this authorization if its purpose was to obtain insurance. I understand the information released may be subject to re-disclosure by the person or class of persons or facility receiving it and that privacy laws may no longer protect it.

I further authorize the release of healthcare information regarding testing, diagnosis, and/or treatment for:

- HIV (AIDS Virus)  Psychiatric Disorders/Mental Health  Sexually Transmitted Diseases  Drug and/or Alcohol Use

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Patient or Legally Authorized Individual

If Signed on Behalf of the Patient: Print Your Name: \_\_\_\_\_

Describe Your Authority to Act on Behalf of the Patient:

- Parent or Legal Guardian (If Patient Is a Minor)  Durable Power of Attorney for Healthcare  
 Court-Appointed Personal Representative  Other: \_\_\_\_\_

**Medical  
Records**

Witness: \_\_\_\_\_ Date: \_\_\_\_\_

**X-Ray**

Verified Photo ID: \_\_\_\_\_

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